

Order form

Yes - We would like to sign up for the Annual Chimney Maintenance Agreement Program for only \$_____/year (10% discount for each additional chimney in the home)

Not Valid with any other offer.

THE CHIMNEY SWEEPS ROLE

The primary job of a chimney service professional is to aid in the prevention of fires related to fireplaces, woodstoves, gas, oil and coal heating systems and the chimneys that serve them. Wood burning heating systems, in particular, require careful monitoring and skillful operation. Chimney sweeps install, clean and maintain these systems, evaluate their performance, prescribe changes to improve their performance, and educate the consumer about their safe operation.



Chimney sweeps function as on-the-job fire prevention specialists.

Chimney Sweep Professionals are constantly on the lookout for unsafe conditions that can cause home fires or threaten residents with dangerous or unhealthy indoor air quality.

Annual Chimney Maintenance Agreement Program

Three Easy Payment Plans:

Pay \$_____ in full by check / credit card.
Pay \$_____ quarterly by check/credit card.
Pay \$_____ monthly by check / credit card

Check enclosed
 Please invoice
 Credit Card:
 __ Visa __ MasterCard __ Amx
Card Number : _____
Expiration Date: _____
CVV Code: _____
Signature: _____

Name _____
Street Address _____
City _____ State __ Zip _____
Phone () - _____
Contract Person: _____

CSIA Certified Chimney Sweep®

The CSIA Certified Chimney Sweep credential is the hallmark of excellence among chimney service professionals and among homeowners and related industry professionals who understand the quality and value it represents. Homeowners should be aware that there is only one legitimate national certification program for the chimney service industry and that is the CSIA program. Those who have earned the CSIA Certified Chimney Sweep credential have demonstrated their commitment to their industry, to fire prevention, and to the clientele they serve.

The CSIA Certified Chimney Sweep® logo may only be used by chimney professionals that have at least one certified individual on the job site performing or supervising the sweeping and/or inspection of the chimney.



1350 Scenic Drive NW
Sauk Rapids, MN 56379
1-320-252-6242

www.SweepDreamsChimneyService.com

**Annual
Chimney Maintenance Agreement
Customers Receive:**

Professional inspection and cleaning of your chimney; 15% discount if any emergency repair or maintenance work is needed during the year; Priority emergency service; and Peace of mind knowing your chimney is working efficiently and safely!

Your Chimney Will Be Professionally Cleaned

In addition to performing a detailed inspection, your chimney will be professionally cleaned by a CSIA Certified Chimney Sweep.



23,600 Reasons To Have An Annual Inspection And Cleaning of Your Chimney!

The U.S. Consumer Product Safety Commission has reported that some 23,600 residential fires in the 50 states were related to solid fuel appliances and equipment. An additional 5,500 fires were attributed to chimneys and chimney connectors serving heating systems burning liquid and other fuels. As a result of these fires, 130 people died, 230 people were injured, and total property losses were set at more than \$184.4 million. In addition, there were a minimum of 119 deaths from carbon monoxide and at least 4,700 "injuries" reported, though most estimates range much higher.

The root cause of most of these losses is that most U.S. homeowners are unaware that chimneys are an integral part of a home heating system and that they require regular evaluation and maintenance.

Annual Maintenance Inspection

Once a year your chimney professional will:

- * Perform a Video Inspection of your flue:
 - a) Look for cracked flue tiles
 - b) Determine if mortar joints are worn or missing
 - c) Check for debris in chimney
 - d) Check for overall functional safety
- * Check crown (top mortar) for cracking that can cause water damage
- * Look for brick and mortar deterioration
- * Check chimney flashing for damage
- * Check for proper draft
- * Inside house:
 - a) Check smoke chamber
 - b) Check chimney for other appliances that vent into chimney (hot water heater, furnace, etc.)

**National Fire Protection Agency
says homeowners should have their
chimneys inspected yearly!**

Our chimney professionals

- > Wear booties
- > Use Clean Tarps
- > Have Photo ID
- > Are CSIA Certified
- > Leave your home clean, or cleaner, than when they arrived!

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**Spring and Fall inspections
are critical in order to
achieve the highest
efficiency and to prolong
the life of your home
comfort systems.**





***Lack of
Routine Maintenance
Is Expensive***



***Electrical Maintenance
Agreement Customers also
Receive:***

**ABC Electric Inc. provides
professional electrical installation and
service by only insured and licensed
electricians who meet our high
standards.**

***Electrical Preventative
Maintenance Agreement***

-  Annual check, plus minor repairs, of your homes electrical system
-  XX% discount on labor and materials
-  Priority emergency service
-  Peace of mind knowing your electrical system is operating safely and efficiently

Quality You Can Trust

Our services are guaranteed for repairs against defects in materials and workmanship.

Do you want additional outlets or fixtures installed? We provide FREE estimates for any additional work you may want done, replacement of fixtures, upgrade of service, additional security lighting, sump pump installation, battery back up systems and more.

Call us for details and let one of our experienced technicians create the environment you really want.



**1234 Main Street
Green Bay, WI 54311**

555-123-4567

Stop Worrying!

Get Peace of Mind today!

Phone 555-123-4567

PH. 555-123-4567

Why Join our Electrical Maintenance Agreement Program to protect your Home?

Have peace of mind by reducing potential electrical hazards in your home.

The National Fire Protection Association (NFPA) indicates an annual average of:

- More than 53,000 electrical structure fires in the home
- 450 lives claimed
- More than 1,400 people injured
- More than \$1.4 billion in property damage.

A properly maintained electrical system reduces the chance of these problems affecting your family. Electricity is such a standard part of our daily lives that it is often taken for granted, but electrical failures or malfunctions are a leading cause of home fires every year. The risk of home electrical fires can be reduced by assuring your electrical system is in good working order.

Your Agreement Includes:

- Inspect all outlets and repair or replace as necessary
- Check all light switches for proper operation and repair or replace as necessary
- Replace any damaged outlet or switch plate covers
- Test all smoke alarms and replace batteries if necessary

Our trained technicians will perform a full safety inspection of your electrical system.

One of our highly trained professional electricians will do a full inspection of your homes electrical system to be sure everything is safe and in proper working order.

If an unexpected problem does come up during the year you will receive:

- 20% discount on all labor and materials necessary to make the repair.
- Priority Service
- No additional trip charge for electrical failure repairs during normal business hours
- The advantage of knowing your professional electrician personally

ORDER FORM

YES—We would like to sign up for the Electrical Maintenance Agreement.

\$ xxx.xx Annually

\$ xx.xx / month*

* charged to a credit/debit card

Name _____
 Address _____
 City _____ ST _____ Zip _____
 Phone _____
 Email _____

Method of Payment:

Check Enclosed

Please Invoice

Credit Card

Annual _____ Monthly _____

____ VISA ____ MasterCard
 ____ AmEx ____ Discover

Credit Card# _____

Expiration ____/____ CVV Code _____

Name on Card _____

Signature _____

**Spring and Fall inspections
are critical in order to
achieve the highest
efficiency and to prolong
the life of your home
comfort systems.**

***Lack of Regular
Routine Maintenance
Is Expensive***



***Did you know.....
Most equipment manufacturers
require regular maintenance in
order to keep your warranty?***

**Our Comfort Comfort Maintenance
Agreement will save you money by
maximizing efficiency and reducing
breakdowns.**

***Heating & Cooling
Comfort Club***

Our trained technicians will perform a full safety inspection of your system. Operating pressures, refrigerant charge, filter condition, internal components, coils, and venting will all be checked to ensure proper operation. We will keep you informed of any problem areas and let you know what needs fixing. If any repairs are needed, we'll even give you a discount on that. That's what the Comfort Club is all about!

You will no longer have to remember when to call for service, we will call you twice annually to schedule maintenance at a time that is convenient for you.

With your cost minimized and the peace of mind you get knowing your equipment is being kept in top running order, your Comfort Club Agreement will save you money at the following prices:

Heat Pump or Heating/Air System
\$xxx per year

Do you have two systems?
\$xxx per year

ABC
Heating & Cooling

**1234 Main Street
Green Bay, WI 54311**

555-123-4567

Stop Worrying!

Join our Comfort Club today!

Phone 555-123-4567

**Why Join our Comfort Club
Maintenance Agreement
Program to protect your
Heating & Cooling System?**

**Have Questions?
We Have Answers!**

**Call us today
555-123-4567**

ORDER FORM

YES—We would like to sign up for the Comfort Club Maintenance Agreement.

YES-We are interested in signing up for the Comfort Club Maintenance Agreement but would like more information first. Please call us.

Our Comfort Club Maintenance Agreement program provides you with routine maintenance of your equipment which yields the highest efficiency and lowest overall operating costs.

**Relax knowing your
Heating & Cooling system is
properly maintained!**


Name _____
Address _____
City _____ ST _____ Zip _____
Phone _____
Email _____

Your “Maintenance Agreement” will:

- **Reduce your utility bills:**
By properly maintaining your equipment on a regular basis, the use of energy will be maximized, thereby keeping your utility bills to a minimum.
- **Prolong Equipment Life:**
Routine maintenance keeps your equipment in top operating condition. This prolongs equipment life, and lowers the life-cycle cost of your equipment.
- **Maximize Safety:**
Routine maintenance ensures the safe operation of your equipment by correcting potential problems before they occur.

**Your Comfort Club
Membership entitles you
to:**

 **Semi-Annual
Maintenance of your
Equipment**

 **xx % Discount
on Parts and Labor**

 **Priority Emergency
Service**

Method of Payment:

Check Enclosed

Please Invoice

Credit Card

Annual _____ Monthly _____

____ VISA ____ MasterCard
____ AmEx ____ Discover

Credit Card# _____

Expiration ____/____ CVV Code _____

Name on Card _____

Signatures _____

Dirt & Neglect are the top causes of heating and cooling system inefficiency and failure.

To ensure energy efficient system operation, it is important to perform routine maintenance.

Proper maintenance by a qualified technician is one of the most important steps you can take to prevent future problems.
(www.energystar.gov)

Benefits Of Regular Maintenance Include:

- Improved equipment efficiency.
- Promotes healthy clean air.
- Lower utility costs.
- Guards against failures.
- Prolongs equipment life.

100% SATISFACTION GUARANTEED

- Your technician will be professional, uniformed and qualified to work on your equipment.
- We will take extraordinary care in your home.
- We will provide you with a written quote for repairs before we start any work.
- Our technicians will follow a stringent quality assurance task list to ensure a complete and thorough service each and every time.

Providing superior service every time you need. Your system is as important to us as it is to you!



ACME Inc. is focused on providing the highest level of service and exceeding your expectations.

The most expensive investment in your home is in the care of responsible experts who set the standard of excellence for our industry by following National Standards for service and training.

Our maintenance plans follow Energy Star Recommendations along with National Standards for residential maintenance.

We look forward to serving you!

ACME, INC.

Taking Care of your Needs for 25 Years

Gold Star Comfort Club

***Taking Care of Your
Needs for 25 years?***

(123) 555-1234

123 Any St.
Green Bay, WI 54311

www.acmeinc.com

Program Benefits

Basic

Silver

Gold

Platinum

▪ 21 Point Inspection (2 Visits Per Year)	✓	✓	✓	✓
▪ Reminder Service	✓	✓	✓	✓
▪ Repair Warranty	1 year	1 year	2 years	3 years
▪ Priority Status	-	24 Hours	Same Day	Same Day
▪ No Overtime	-	✓	✓	✓
▪ Pre-Season Scheduling	-	✓	✓	✓
▪ Monthly payment option	-	✓	✓	✓
▪ 1 Year Inflation Protection	-	✓	-	-
▪ 2 Year Inflation Protection	-	-	✓	✓
▪ Replacement Purchase Accrual System	-	\$25 per year	\$40 per year	\$70 per year
▪ Quality Assurance Inspection & Cleaning (Meets Energy Star Recommendations)	-	-	✓	✓
▪ ACCA National Standard Task list Includes:				
• Blower Wheel Cleaning (\$209-257)	-	-	-	✓
• Burner Cleaning (\$175)	-	-	-	✓
• Chemically Clean Coils (\$191 -\$307)	-	-	-	✓
• Condensate Treatments (\$20)	-	-	-	✓
▪ Annual Investment	\$180	\$225	\$330	\$490
▪ Monthly Investment	-	\$20	\$29	\$42

Client must remain on Protection Plan continuously without lapse to retain Purchase Accrual. Purchase Accrual can be used toward the purchase of any qualifying heating and/or air conditioning system. Purchase Accrual cannot be used toward the purchase of accessories, sheet metal work or repairs to existing equipment. Purchase Accrual cannot be redeemed for cash value.

Once a year we will:

1. Dye test all toilets for leaks
2. Check all faucets for leaks
3. Check all exposed hot and cold water supply lines
4. Check all sink piping
5. Check and clean all drains
6. Check washing machine hoses
7. Check all lawn faucets for leaks
8. Check & tag all emergency shut-offs

***Lack of
Maintenance
is Expensive***



***PLUS*
We'll Check Your Hot
Water Heater**

Ever had a leaky faucet, stopped up drain, or wonder if your water heater was operating at top efficiency?

**Plumbing
Maintenance Agreement**

Gas Hot Water Heater

1. Check and clean main burner and pilot
2. Inspect flue pipe
3. Check for proper vent draft
4. Check for gas and water leaks
5. Check operation of emergency cutoff
6. Check temperature and pressure safety relief valve
7. Check drain valve operation and flush out tank

Wouldn't it be nice to have someone check all of your plumbing needs once a year and make minor repairs on the spot? This is what your Plumbing Maintenance Agreement is designed to do.

Electric Hot Water Heater

1. Check operation of elements
2. Check thermostat operation
3. Check condition of wiring
4. Check for water leaks
5. Check operation of emergency cutoff
6. Check temperature and pressure safety relief valve
7. Check drain valve operation and flush out tank

With routine Maintenance on your entire plumbing system, those minor irritations will disappear.

If an unexpected problem were to come up during the year you will receive priority service. You will also receive a discount on all labor and materials necessary to make the repair.

And by the way, don't worry about scheduling. We will call you each year to schedule a convenient time that works with YOUR busy schedule.

ABC
Plumbing, Inc.

**1234 Main Street
Green Bay, WI 54311**

555-123-4567

Helpful Hints to Save Water

- Compare your water usage between taking a bath and a shower. Take a bath and mark the water level with a piece of masking tape. Next time you take a shower stop up the drain and compare your water usage. Which takes less water?

Save Water... Save Money!

- When taking a bath, or using your sink for dish washing, put in the stopper as you begin to draw water. It will begin as cold water but the addition of the hot water will give you the proper temperature while reducing your water usage!
- The difference in a five minute and ten minute shower is about 45 gallons of water. Shorten your time and save water!
- A dishwasher uses three to five times more water than doing dishes by hand. More labor, less water. You choose!
- Don't run tap water waiting for it to get cool. Keep a jug of water in the refrigerator. You will have a cooler drink and save water!

Have Questions? We Have Answers!

Call us today
555-123-4567

Relax knowing your plumbing system is properly maintained!

When purchasing our Maintenance Agreement, you will receive:

- **Annual check-up of plumbing system including minor faucet repairs -** (washers only)
- **XX% discount** on labor and materials should additional service work be required during the year
- **Priority emergency service -** Move to the front of the line if you have problems during the year.
- **Peace of mind** knowing your system is operating safely and efficiently.

ORDER FORM

- YES—We would like to sign up for the Annual Plumbing Maintenance Agreement.
- YES-We are interested in signing up for an Annual Plumbing Maintenance Agreement but would like more information.

Name_____

Address_____

City_____ ST_____ Zip_____

Method of Payment:

Check Enclosed

Please Invoice

Credit Card

Annual

Monthly

___ VISA

___ MasterCard

___ AmEx

___ Discover

Credit Card#_____

Expiration ___/___ CVV Code _____

Name on Card_____

Signature_____

Annual inspections are critical in order to ensure reliability and keep your pool water clear and ready to use.

***Lack of
Routine Maintenance
Is Expensive***



***Clear Water Club Customers
also Receive:***

ABC Pools Inc. provides professional installation and service by only insured and licensed technicians who meet our high standards.

Clear Water Club



Annual inspection and minor repairs of your pool system



XX% discount on labor and materials



Priority emergency service



Peace of mind knowing your pool system is operating safely, efficiently and crystal clear

The cost of Clear Water Club Agreement is less than having your normal annual filter cleaning done PLUS one service call a year. You will no longer have to remember when to call for service, we will call you to schedule maintenance at a convenient time.

Get the Annual Filter Cleaning PLUS the 10-Point Inspection included for only \$ XXX.XX

ABC
Pools & Spas, Inc.

**1234 Main Street
Green Bay, WI 54311**

555-123-4567

Stop Worrying!

Get Peace of Mind today!

Phone 555-123-4567

**Call us for Details
Today!
PH. 555-123-4567**

Our Clear Water Club provides you with routine maintenance of your equipment resulting in lower overall operating costs greatest year-around comfort.

Your Agreement Includes:

- Annual cleaning of the pool filter
- Degrease filter media
- Remove scale build up

Resulting in:

- Better filter efficiency
- Longer filter life
- More effective chemical use

ORDER FORM

YES—We would like to sign up for the Clear Water Club Agreement.

\$ xxx.xx Annually

\$ xx.xx / month*

* charged to a credit/debit card

How will You Benefit From Our Clear Water Club?

Have peace of mind knowing your pool is always ready to enjoy.

Name _____
Address _____
City _____ ST _____ Zip _____
Phone _____
Email _____

Your Clear Water Club plan will:

- **REDUCE YOUR FUEL BILLS**
By cleaning and calibrating your equipment on a regular basis, the use of energy will be maximized and, therefore, keeping your fuel bills to a minimum.
- **PROLONG EQUIPMENT LIFE**
Routine maintenance keeps your equipment in top operating condition. This prolongs its life and, therefore, lowers your annual cost of equipment.
- **MAXIMIZE SAFETY**
Routine maintenance assures the safe operation of your equipment by correcting potential problems before they occur.

The Clear Water Club 10-Point Inspection

The Clear Water Club 10 point inspection included in the maintenance agreement plan insures efficient and safe operation of your pool system, eliminating most problems before they begin.

We will inspect:

1. Pump operation and hydraulic flow
2. Filter efficiency and operation
3. Time clock operation and lubrication
4. Pool cleaner operation and adjustment
5. Valve operation and lubrication
6. All clamps, tightening where needed
7. Deck and waterline tile
8. Pool finish
9. Above ground conduit and grounding connections
10. Check GFCI breaker operation

Method of Payment:

Check Enclosed

Please Invoice

Credit Card

Annual _____ Monthly _____

___ VISA ___ MasterCard
___ AmEx ___ Discover

Credit Card# _____

Expiration ___/___ CVV Code _____

Name on Card _____

Signature _____

SERVICE INVOICE



SAMPLE
Insert your logo here

Location Name	
Address	
City	Phone
Bill to Name	

Address	Phone	Date	Taken By:
City	State	Zip	Technician
		Method: Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit <input type="checkbox"/>	

EQUIPMENT		ESA <input type="checkbox"/>	New Call <input type="checkbox"/>	Call Back <input type="checkbox"/>	Warranty <input type="checkbox"/>
	Brand	Model	Serial #	Age	Filter
Condenser					
Furnace					
Air Cleaner					
Humidifier					
Other					

Work to be done:

Qty.	Repair Number	Repair Part	Amount	ESA Amount	Savings

Description of Work Performed

Technician Recommendations

Diagnostic Fee	\$	 <p>WANT TO PAY LESS? As an ESA customer, you receive a 15% discount on repairs.</p>	ESA Savings on this invoice
Repair Amount	\$		\$ _____ Initial
Energy Saving Agreement	\$		The program has been explained & I decline to participate.
Sub-total	\$		_____ Initials
ESA Savings	\$		
Sales Tax	\$		
Grand Total	\$	X Customer Approval _____	

IMPORTANT: PLEASE PAY FROM THIS INVOICE. NO OTHER STATEMENT WILL BE ISSUED!

Terms: Net due upon completion I have the authority to order the work described above. It is agreed that the seller will retain title to any equipment or material furnished until full and complete payment is made, and if settlement is not made as agreed; the seller shall have the right to remove same and the seller shall be held harmless for damages resulting from the removal thereof. If this invoice is not paid within 30 days, I agree to pay 1 1/2% per month on the unpaid balance. If this invoice is placed for collection, I agree to pay seller's attorney fees and any court costs.

INVOICE:

DATE:

INSERT LOGO HERE

TUNE-UP INVOICE			
QTY.	REPAIR NUMBER	AMOUNT	LOCATION NAME:
			ADDRESS: PHONE:
			CITY: STATE: ZIP:
			ESA NO. EMAIL:
			BILL TO NAME:
			ADDRESS: PHONE:
TECHNICAL RECOMENDATIONS			CITY: STATE: ZIP:
			ESA TYPE:
			CASH <input type="checkbox"/> CHECK <input type="checkbox"/> CREDIT <input type="checkbox"/>
		CONDENSOR	MODEL SERIAL
		PACKAGE UNIT	
CONDENSOR STATUS CORRECTION			FURNACE
CONDENSOR COIL		AIR HANDLER	
COMPRESSOR	NAME PLATE ACT. AMPS AMPS	FURNACE / AIR HANDLER STATUS CORRECTION	
CONDENSOR FAN MOTOR	NAME PLATE ACT. AMPS AMPS	EVAPORATOR COIL	
CONTACTOR		CONDENSATE DRAIN/PAN	
DEFROST TIMER		FAN MOTOR	NAME PLATE ACT. AMPS AMPS
REVERSING VALVE		HEAT STRIP	KW AMPS
O.D. STAT	SETTING: °F	INDOOR CABINET	
O.D. AMBIENT	TEMP: °F	HEAT EXCHANGER	
SYSTEM CHARGE	SUCTION PRESS _____	GAS CONNECTIONS	
	HEAD PRESS _____		
OUTDOOR CABINET	SUPER HEAT _____	FLUE DAMPER	
OTHER		BURNER OPERATION	
OTHER		FILTERS (LIST SIZES)	
COMMENTS:		THERMOSTAT	
TIME AM TIME AM ARRIVED PM DEPARTED PM		I.D. TD. COOL	ENT. °F LEAVE °F TEMP. TEMP.
TIME AM TIME AM ARRIVED PM DEPARTED PM		I.D. TD. HEAT	ENT. °F LEAVE °F TEMP. TEMP.
PTS NO.		IMPORTANT PLEASE PAY FROM THIS INVOICE NO OTHER STATEMENT WILL BE ISSUED	
TUNE-UP AMOUNT		TERMS: NET DUE ON COMPLETION	
ENERGY SAVING AGREEMENT		I have the authority to order the above-described work. It is agreed that the seller will retain title to any equipment or material furnished until full and complete payment is made, and if settlement is not made as agreed, the seller shall be held harmless for damage resulting from the removal thereof. If this invoice is not paid within 30 days, I agree to pay 1-1/2% per month (18% annually) or the maximum allowed in the state of residence on the unpaid balance. If this invoice is placed for collection, I agree to pay seller's attorney fees and court costs.	
REPAIR "UP FRONT" AMOUNT			
TOTAL CHARGED	\$	CUSTOMER APPROVAL	
TOTAL RECEIVED	\$		